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## Meeting Actions



**MEETING:** Taxi Meeting

**LOCATION:** Aurora meeting room

**ATTENDEES:** John-Paul Guiden, Ivor Maleady, Peter Carroll, Colm O'Brien, Jim Waldron, Jenny Oliver, Derek Moran, James Maguire, Chris Jones, Ronan Fitzsimons, Mick Barrett

**APOLOGIES:** Jerry Brennan,

**DISTRIBUTION:** As above

**MINUTES BY:** Jenny Oliver

**DATE:** 21<sup>st</sup> Nov 2012

Item 1	T2 Forecourt	Owner	Date
1.1	Sign for rank re multi seat vehicles – draft sign to be developed	PC/JO	Dec 2012
1.2	Lights on T2 forecourt – dispute with manufacturer – RF to follow up	RF	TBC
1.3	NPHTA object to the removal of space at the T2 rank however Christy Humphrey has spoken/indicated otherwise to Ciaran Carton – JW to follow up	JW	TBC
1.4	Slope at the back of the T2 kiosk to be taken out	IM	TBC
Item 2	Service Levels/Passenger Experience	Owner	Date
2.1	Notice to be issued re drivers delaying in holding area – IM to draft and circulate	IM	Dec 7 <sup>th</sup>
2.2	Reps to speak to members re delaying in holding area	Taxi Reps	TBC
2.3	JW asked if warning letters could be issued to drivers who are delaying	JPG	TBC
2.4	“shunting procedure” procedure on how to manage “shunting” to be circulated to reps	PC/JPG	TBC
2.5	JPG/ PC to follow up on issue on Nov 20 <sup>th</sup> (cars not shunted from T1 to T2)	PC/JPG	Closed
2.6	Reps to come up with suggestion on minimum fare that DAA can bring to NTA	Taxi Reps	TBC
2.7	Reps to put request for luggage charge in writing to DAA for discussion with NTA	Taxi Reps	TBC
2.8	Reps feel there would be no need for short fares if a minimum fee/luggage charge was introduced	Note	note
Item 3	Toilets	Owner	Date
3.1	Digi lock for disabled toilets	IM	TBC
3.2	Reps to speak to members in relation to drivers paying to use toilet facilities	Taxi Reps	TBC
3.3	TTnH will not be asking members to pay for toilet facilities	Note	Note
3.4	Issues with cleanliness and abuse of Portaloos – Ultrakabin have written to DAA re state of portaloos	Note	Note

<b>Item 4</b>	<b>Move to Green Zone</b>	<b>Owner</b>	<b>Date</b>
4.1	DAA engaged with FCC re additional traffic on R132	Note	Note
4.3	User acceptance testing of system in Green zone will be held closer to the time	Note	Note
<b>Item 5</b>	<b>AOB</b>	<b>Owner</b>	<b>Date</b>
5.1	Letters with reference num- database set up , procedures now being put in place to implement process – user acceptance testing for Dec 2012	JPG	TBC
5.2	Number of short passes per month to be brought to every meeting	JO	TBC
5.3	Taxi average waiting times to be included in minutes	JO	TBC
5.4	Airlink using tensa barriers to cordon off area – RF to raise as an issue with commercial	RF	TBC
5.5	Taxi Signage for outside door 2 (T1) arrivals is needed	VS	TBC
5.6	Reps to send information to DAA re pricing etc to give to Failte Ireland	Taxi Reps	TBC
5.9	Temporary signage has been placed outside lifts on T2 forecourt – permanent signage to go in	Note	TBC

Weekly averages from 19<sup>th</sup> Nov – 26<sup>th</sup> Nov